

**Texas Rural Chief Appraisers  
Association, Inc.**  
PO Box 1471  
Fairfield TX 75840



*Bud Black, Executive Director*  
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www.trcai.org

## Registration Form TRCA Annual Conference “Virtual”

October 26 – 27, 2020  
TRCA Headquarters  
191 N Interstate 45  
Fairfield TX 75840

The conference is for rural chief appraisers, board members, ARB members, CAD staff, appraisal and legal firms and anyone else associated with the ad valorem tax profession.

Due to the COVID-19 pandemic, the Steering Committee has decided to present this year’s conference “virtually” through webinar.

Attendees will be responsible for providing their own access to the internet. TRCA will not accept responsibility for weak internet connections.

Appraisal district and tax office employees may “sit in” on sessions but will not receive credit for any sessions without registration paid prior to the registration deadline.

Instructions for access to the virtual sessions and exhibitor’s trade show will be provided within one week of the conference.

<i>Name</i>			<i>TDLR No.</i>	
<i>Title</i>				
<i>Employer</i>				
<i>Address</i>			<i>City ST Zip</i>	
<i>Email</i>	<i>Phone</i>	<i>FAX</i>	<i>Cell</i>	

***Please select the events for which you want to register. Complete one registration form per person.***

		Before 09/26/2020	After 09/26/2020	Amount Paid
<input type="checkbox"/>	Conference Registration only (no USPAP or Cyber Security)	\$175.00	\$200.00	\$ _____
<input type="checkbox"/>	USPAP Refresher Registration only	\$50.00	\$60.00	\$ _____
<input type="checkbox"/>	Cyber Security Training Registration only	\$25.00	\$30.00	\$ _____
	<b>Total Amount Due</b>			<b>\$ _____</b>

***In the event of cancellation, refunds that are requested in writing by September 26, 2020 will be made following the conference less \$75 for expenses already incurred. No refunds after September 26, 2020.***

# **Just FYI!**

*Attending a teleconference can be a little scary...but we can make this work!*

*Minimum computer requirements would be simply a computer with speakers...*

*We'll send out information on how to connect closer to conference time – and we'll make handouts available on our website early enough for you to print them out to make notes from the presentations.*

*All sessions will be “broadcast” at the designated times according to the final program published on TRCA’s Website.*

*There will be door prizes and drawings throughout the conference – we’re going to do our best to make this fun!*

*There will be a virtual exhibit show with the vendors who may also have drawings for prizes.*

*And we will still have a silent auction!*

*So please join us for our first ever TRCA Virtual Conference!*

# **Hold On Just A Minute!**

*Before you return your Conference Registration Form...*

*Be sure that you include all of the information requested!*

*Especially:*

- *Your name (as it is on TDLR records),*
- *Your TDLR Number (please be sure it is written legibly!), and*
- *Your Email address (it’ how we’re going to contact you for various things during the conference).*

*When selecting your attendance options, please remember:*

- *You must return one form FOR EACH EMPLOYEE ATTENDING!*
- *Please check all boxes and be sure that you select all of the educational programs you want to attend and write in the TOTAL amount of your payment PER REGISTRATION FORM.*
- *You can submit one check for the total amount of tuition you will be sending for your office.*
- ***Please be sure that you have the correct mailing address in your bookkeeping system!***

*All payments should be mailed to:*

*Texas Rural Chief Appraisers  
PO Box 1471  
Fairfield TX 75840*

*The Cyber Security Training that is being offered is good for TDLR credit and is good for the 2020-2021 required training for your whole office.*

*If you have questions, please contact me at [director@trcai.org](mailto:director@trcai.org) or 512-522-2405.*

*Hope to “See” You at the Conference!*